

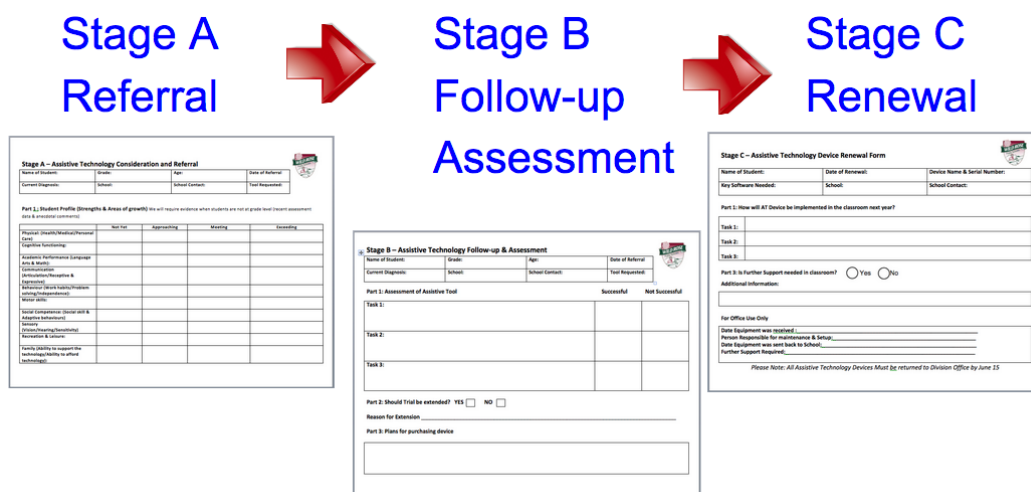
Division Wide SSF Meeting

February 13, 2015

Present: Katherine Evans, Liane Huson, Geoff Barnes, Daniel Ceresna, Diane Sell, Bhavna Rao, Catherine Meehan, Rita Steele, Tammy Nicks, Alana Baxter, Korinne Weima, Julianna L'Henaff, Wendy Weis, Leah Odynski, Jennifer McClean, Kathy Murch

1. AT Presentation - Leah Odynski

a) AT referral, follow up and renewal process



- We will be purchasing the READWrite for google extension for the entire division next year. We will be partnering with Learning Services, IT & Assistive Technology to pay for the license so that Student Services does not incur the entire cost of the variable learning tool
- All AT Devices will be required to be returned by Friday, June 4th
- Exceptions will be made for AAC devices but SSFs will need to contact Kim or Leah to get approval
- There is a need to provide Teachers/Administrators/TAs with Professional Development so that they can use this tool with their students

b) ReadWrite for Google Extension Demonstration [Feb.13 Presentation](#)



READWRITE for Video Tutorial Links

Load the Extension: <http://goo.gl/j968ef>

Word Predict: <http://goo.gl/E6sXSj>

Text to Speech in Google Docs: <http://goo.gl/mQaTcY>

Text to Speech on the web: <http://goo.gl/7H2hjj>

Speech to Text in Google Docs: <http://goo.gl/2008g1>

2. Sensory Room Presentation - Tami Brand (Occupational Therapist)

- Provided a handout

3. ELL Presentation - Catherine Meehan & Katherine Evans

- Katherine & Catherine would like to focus on supporting teachers & learning teams in the coming months
- Catherine Meehan will be available Wednesday mornings for schools in the North
- Katherine is working with select students in a both the jr/sr high
- Katherine is also providing sessions "Let's Talk Strategies" once a month for schools in the south so teachers can pop in with questions
- Benchmarks have taken some time to standardize but now are well established
- Catherine & Katherine would like to develop a website & also some helpful videos to assist learning teams in supporting ELL students
- March ELL Codes Update will need to be completed (students who have moved, who have come). They will use the same document as in the fall and SSFs will be asked to update the information

- **Next ELL Benchmark Assessment is to be completed by May 15th**
- For High school semester changes, new teachers can provide the ELL Benchmark information
- Even though the students have not shown substantial growth, the teachers must still initial and date the Benchmark to show they were reviewed in May
- ELL students are able to access accommodations on the June 2015 PATs (Reader, Scribe and Extra Time)
- Katherine & Catherine are available to support schools, learning teams or individual teachers so please contact them

Proven Strategies for ELL students

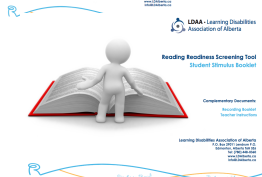
- Technology RWGoogle Extension
- Translators
- Graphic organizers
- Pre-teach Vocabulary
- Vocabulary in Context/Vocabulary notebooks
- Tap Prior Knowledge
- Focus on the big Ideas/Concepts
- Grammar in context and at appropriate level
- Journal writing/write in first language for some tasks
- Cloze activities
- Encourage extensive reading at their level
- Cultural connections
- Games/puzzles

4. Reading Readiness Screen Tool - Julianna L'Henaff

<http://www.righttoread.ca/> Workshops for the Reading Readiness



<http://goo.gl/ctt9JY> Reading Readiness Screening Tool (Teacher Manual)

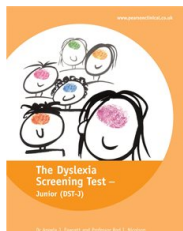


<http://goo.gl/Z3Za1F> Reading Readiness Screening Tool (Student Stimulus Booklet)

- Julianna recommends this tool as a great screening tool for kindergarten & grade 1
- This session will be at both the North & South ATA Conferences

5. The Dyslexia Screening Test - Wendy Weis

<http://goo.gl/gvbUA1>



- Wendy has been using the tool to provide instructional strategies for students in ECS & grade 1 at Evergreen School
- There are some concerns regarding SSFs diagnosing reading disabilities or dyslexia

6. Assessment Go Forward Plan - Kathy Murch

Things to Consider:

- Assessments need to be administered in a timely fashion & standardize the testing procedure for accuracy need to be developed
- There is a need for both Reading & Numeracy assessments

- SSFs will need to lead this process in the school & therefore, a presentation needs to be developed and shared at the next SSF Meeting
- So Now What or What Next?
- As a Division, we need to provide teachers with Professional Development on instructional approaches to remediate Reading difficulties that have been identified using the Fountas & Pinnell
- We need a committee to explore the following:
 - a) Early learning Tool
 - b) Different Level B Assessment than WJIII (WIAT & KeyMath)
 - c) Level A testing like CAT-IV & STARS (Whole School Screening)
- Rita Steele, Wendy Weis, Catherine Meehan, Diane Lynch, Daniel Ceresna, Liane Huson will form a committee and report back at June 4th SSF Meeting

7. Professional Development for next year - Kathy Murch

- To be tabled until next meeting (June 4th)
- Options could include team building, POPARD, RTI, Restorative Justice, Mental Health Issues, Wellness

8. IPP Feedback - Diane Sell & Bhavna Rao

- SSFs are asked to provide feedback for the IPP template that was shared by Diane & Bhavna
- Cochrane, Rocky View, Parkland, Ontario are using these templates
- Kathy is looking at what IPPs we will be using next year
- Options could include using *PowerSchool* IPP module, customizing IPP template in *PowerSchool* or using another program or template not related to *PowerSchool*
- We will revisit this topic in the coming months

9. TA Allocations - Kathy Murch

- Be prepared, budget will be smaller
- Looking at only supporting the most significant students next year
- Student Learning Profiles will be used again to determine TA Allotments for the 2015-2016 school year
- 1:1 Students will only be granted if there is danger to self and others or student needs support for medical reasons
- A suggestion was made to add clustering information or Current Level of Support on to Student Profile
- SSFs should complete a Student Learning Profile for any student who are on an IPPs, behaviour plan, or at risk & require support
- No 1:1 Applications will be required this year

10. High School Transition to Adulthood/developing protocol - Kathy Murch

- Kathy would like to form a committee of SSFs to look into this issue so that a standardized process can be developed across the division
- Geoff Barnes, Bhavna Rao & Alana Baxter will work together to look at this issue and report back at the June 4th SSF Meeting

11. Red File Documentation Standards - Kathy Murch

- Revisit in June as Kathy will get direction from Wild Rose Administration team
- SSFs need to review the document shared for accuracy

12. RCSD - Temperature Reading - Kathy Murch

- Please send our concerns regarding our experiences with RCSD

13. Transferring of TA's - Kathy

- If it is the best for the child we will be transferring TAs to provide the best program for students (students transition from elementary school to jr. or sr. high schools)

- Conversations are happening now with CAAMSE to allow for this process to run more smoothly. Kathy would like to be involved in any conversations with TAs regarding the possibility of transfer due to student need

14. Leave of without Pay Absences for TA's - Kathy

- TAs are needed for students and therefore, Kathy recommends that we do not support using Leave without pay for vacations. ATA staff are not able to access this leave for vacations and Kathy would like to extend this policy to CAAMSE staff

15. Severe Monitoring Forms - Kathy

- Korinne Weima will put the severe monitoring form on the SSF Weebly

Next Meeting: Thursday, June 4th at Raven Meadows Golf Club

Raven Meadows Golf Resort 18-Hole Course in Alder Flats

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